Prime Schedule-Slip & Force-Majeure Documentation Playbook During Corridor Closures

Pillar: Closure Playbook | **Basis:** Operational Playbook + Contract Governance | **Primary Source:** Program Management & Finance Governance | **As Of:** 2026-11-16

How Program Managers and Finance Leads document dated levee breaches, WSDOT highway closures, and pass bans to protect prime contract milestones and business-interruption insurance claims.

Operational Continuity & Corridor Facts

• Prime aerospace subcontracts typically require written excusable-delay / force-majeure notice within 24 to 72 hours of a qualifying disruption.

• Attach primary dated agency receipts: King County evacuation orders, WSDOT SR 167/I-90 closure bulletins, or USACE dam advisories—never modeled planning scenarios.

• Track extra expedite freight, overtime, and idle-cell hours in a dedicated cost code for Contingent Business Interruption (CBI) or ingress/egress insurance claims.

Force-Majeure & Insurance Evidence Pack

Claim / Notice Type	Required Primary Receipt	Owner
Excusable Schedule Delay	Dated WSDOT closure / KC evacuation order	Program Manager (#2079)
Ingress / Egress Insurance	Timestamped road-block proof + lost-hour log	Finance Lead (#2100)
Customer Recovery Plan	Pre-vetted detour / air-diversion schedule	Supply-Chain (#2052)

Corridor Exposure, Triggers & Facility Actions

• Never wait until a missed delivery date to notify a prime buyer; send a factual early-warning notice the day SR 167 or I-90 closes.

• Verify whether your property policy includes 'Ingress/Egress' and 'Civil Authority' coverage for levee evacuations without physical water entry.

• Keep all dated WSDOT/King County screenshots in a single WO/incident folder.

Cross-Cluster Links & Primary Sources

• **WA Space Cluster Hub (#1382):** https://bcesg.org/washington-space-cluster-census/

• **Program Manager Desk Brief:** https://bcesg.org/wa-space-role-program-manager-desk-brief/

• **Finance: CCA, CBAM & Insurance:** https://bcesg.org/wa-space-role-finance-cca-cbam-insurance/

• **Supply-Chain & Procurement Desk Brief:** https://bcesg.org/wa-space-role-procurement-lead-desk-brief/

• **Launch Segment Continuity Exposure:** https://bcesg.org/wa-space-launch-continuity-corridor-exposure/

• **King County Flood Services:** https://kingcounty.gov/en/dept/dnrp/nature-recreation/environment-ecology-conservation/flood-services

• **WSDOT Real-Time Mountain Passes:** https://wsdot.com/travel/real-time/mountainpasses

• **WA EMD Regional Plans (Recovery Annex):** https://mil.wa.gov/plans

Provenance Note: Contract governance playbook; legal counsel should review specific prime flow-down clauses.